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194 3 -

File No 11-42

Previous References

(M)

Serial Nos 6675

Later References

Rel 11-42-110

GEN & REV SECRETARIAT

Serial Nos 7

Part B for March 43

SUBJECT

Appointment of two Examiners in the Revenue Section of the Mysore Municipal Council

6875)

To the President City Municipal Council Mysore

" Comptroller

" Public Service Comm

a 8292-4 of 19.2.43

Sanctioning the proposal

KLX 3/4

From the Addl Asst mil el, Mysore
No M5 107-487/42 dt 29-12-42
Requests sanction to the appointment of two examiners, one on Rs 40-2-50 & the other on Rs 25-1-40 P in the Rev Section in the Rev Section for the purpose of checking & posting the ledgers upto date & to see that Bill Collectors post their daily trial balances books regularly & to see also that Collections agree with the Bill Collectors Books etc,

1 The necessity for the above temporary Staff in the Rev Section of the Asst mil's Office has been set forth in detail in the letter of the Addl & it is proposed to have the said staff till the end of June 1943

✓ Submitted for orders

MK 20/1 GS 20/1

2 The opinion of the Comptroller to the Govt of Mysore will be obtained in these proposals.

Secretary 20/1/43

Cus 20-1-43

20/1/43

21-1-43

Forwarded with Compliments to the Comptroller to the Govt for favour of opinion on the above Proposals

By order
for Secretary to Govt.
Law Dept

MK 21/1

-GPB—50 000—5-11-42

INDEX 86 SI
GOVT OF MYSORE

1(1) 16.0.0

P38/88
1 Jan 1943

NOTIFIED

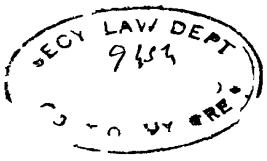
3948
2

Continuation Sheet | File No / Current No | of | Page

~~PC 4421/5/8 dated 11-2-43~~

U O No 341/C L A D Dated 10th February 1943

Returned with compliments



b. The Demand Collection Balance Registers of the Municipality had not been written up since 1933-34 till a year back, the registers are now being checked and audited with the help of the temporary Junior Auditor sanctioned in G O No Fl 2152-53 G F 101-40-2 dated October 1940 During the course of checking, several instances of erroneous postings and omissions are being noticed It is very necessary that the postings in the Demand Collection Balance Registers are systematically scrutinised by the Revenue Department of the Municipality and a consolidated Mohallawar Mutation register is maintained and made available for audit As the present staff in the Revenue Section is stated to be inadequate to take up this additional work, the sanction to the additional staff asked for may, perhaps, be accorded

M Viraraja Urs
COMPTROLLER
SD 8/2/43

nn/8

Mr KR

Mr 2/43

Put up for orders
KRS 12/2
GS 12/2

8) In the cases mentioned by the President Mysore city M of the opinion expressed above by the Comptroller, the request of the Mysore city M should be allowed to appoint two examiners — one on Rs 40-2-50 another on Rs 25-1- to check the postings etc in the ledgers of the Revenue Section may be sanctioned

Appointment of cadets to commissions in the Regular Army of the Emergency and of Temporary Officers

Continuation Sheet 2nd File No / Current No 11 of 42 Page

as a temporary measure till the end of June 1943 As the establishment will be temporary, no grade pay need be given The pay may be fixed at Rs 400 + Rs 25 p m each for orders

Lawley Lt 12/2/43

2) Two cadetships one on Rs 400 one on Rs 250 p m may be sanctioned till the end of 1943 (June)

Minute 2 (Pt II) Lt 12-2-43

Sanctioned the C R B for rules may be observed

Secy 15 2 43

Lt 15-2-43

Draft please 15/2/43

submit with a draft GO for approval

WB 16/2/43 16/2

Secy 16/2/43

75- To the Govt, Aff mercl, Mysore
The Comptroller
The Public Service Commissioners
No L 8292-4 Dt 19-2-43
Sanctions the proposal

RO 16/2

GOVT LAW DEPT 9536 MYSORE

OFFICE OF THE FO, L S G & P H Dat 15 2 43 N 6387

3948/L

OFFICE OF THE PRESIDENT
CITY MUNICIPAL COUNCIL
MYSORE

Dated 29th December 42

No MC-107-487/42
Encl 4

Rec'd 11-12-66

SECY TO GOVT OF MYSORE

From B S RAGHAVENDRA RAO Esq M A (Hons)
PRESIDENT CITY MUNICIPAL COUNCIL
MYSORE

To

C NARAYANASWAMY NAIDU ESQ B A B L
Secretary to the Government of His Highness
the Maharaja of Mysore Law Department
Bangalore

Sir

Subject - Appointment of two Examiners in the Revenue Section

In forwarding herewith an extract of notes of inspection of the registers of the Revenue Section by the undersigned I have the honor to state that as at present the Mohalla Rate Registers are

posted up by the accountants with reference to the Bill Collector's khirdi collection every day These postings are not further checked or examined with the result it has not been possible to make out the correctness of the outstanding arrears on each khate at the close of the year So also a mutation register is kept for each Division wherein entries are made as applications are received There is no consolidated register to facilitate the scrutiny of the Mohallawar registers and in case an application is lost sight of by the concerned clerk it would be very difficult to trace its receipt and the action taken thereon To avoid such irregularities and to have a system of Daily and monthly scrutiny of the D & B of the assessed rates and taxes it was suggested that the appointment of two examiners would be necessary The existing establishment attached to the Revenue Section was sanctioned in 1936 when the number of khates in the Municipality was 23293 With the ever expansion of the city by its newly formed extensions the above number has increased to 27 703

according to the latest revision of the assessment The existing staff is inadequate to attend to the systematic maintenance of accounts In view of these circumstances a proposal to appoint two examiners one on Rs 40-2-50 and the other on Rs 25-1-40 per mensem to attend to the important work of scrutinising the daily collection work and of maintaining a consolidated mutation register was placed before the Managing Committee at their meeting held on 16th December, 1942 Considering that there is great necessity for the appointment of the examiners the Committee resolved as follows -

' As a temporary measure, the staff noted above may be sanctioned

The Committee's recommendation came up before the Municipal Council on 22nd December 1942 when they approved of the proposal and stated that this will be continued till the end of the year when this will be re-examined

I enclose herewith the extracts of the above resolutions for the sanction of Government The cost of these temporary --

appointments during the current year amounts to Rs 390/- which will be met out of the anticipated savings under A II(2) (a)-Mohatarfa Establishment '

As there will be increase of work especially during the second half year when the collection season commences I request you to kindly obtain early sanction of Government to the appointment of two clerks till the end of ~~the~~ June 1943

Very early orders are requested

I have the honour to be

Sir

Your most obedient servant

B. Veeraraghavendra Rao

PRESIDENT 29/12

SNR)

Proceedings of the Managing Committee Adjourned Meeting held on ednesday the 16th December 1942 at 4-30 P M

---

88 ppointment of two Examiners in the Revenue Section one on Rs 40-2-50 and another on Rs 25-1-40 per mensem as a temporary measure for the purpose of checking the posting in the ledgers in that Section and to see also that Bill Collectors post their daily trial balance books regularly and the collections agree with the Bill Collectors' Books etc

Resolution - s a temporary measure the staff noted above may be sanctioned

(Sd) B S Raghavendra Rao,
President

' COPY '

B S Raghavendra

PRESIDENT

SNR)

MYSORE CITY MUNICIPALITY

Proceedings of the Ordinary General Meeting of the Mysore City Municipal Council held in the Municipal Office on Tuesday the 22nd December 1942, at 4 30 p m

PRESENT

B S Raghavendra Rao Esq M A (Hons) *President*

2 S Linganna Esq
3 U L Ramachandra Rao Esq
4 Chowdiah Esq
5 T S Rajagopala Iyengar Esq M A LL B
6 N Rajagopala Iyengar Esq B A B L.
7 Mrs B Kameswaramma B A
8 M V Venkataramiah Esq
9 M S Nanjappa Esq
10 G R Rangaswamiah Esq
11 G Janardan Naidu Esq.
12 Patnam Sreenivasasetty Esq
13 M R C Basappa Esq
14 T Venkataramaniah Esq
15 T S Alikhan Esq
16 Mahomed Khalilulla Esq M A LL B
17 S A Kareem Esq
18 B L. Maridandiah Esq
19 F C Devaraja Urs Esq

ABSENT

20 P Sitaramiah Esq B A B L. *Vice President*
21 M K Linganna Esq B A LL B
22 M C Mallappa Esq
23 A Krishna Murty Esq
24 T Narasimha Iyengar Esq B A B L.
25 A N Suryanarayana Rao Esq.
26 B Narayanaswamy Esq B A B L.
27 T Mariappa Esq B A LL B
28 E P Nanjappa Esq
29 Dr A J Ram L M & S
30 Haji Mir Amiruddin Khuraishi Esq
31 Agaram Rangiah Esq

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426 Managing Committee Resolution No 88 dated 16-12-1942 recommending sanction to the appointment of two examiners in the Revenue Section one on Rs 40-2-50 and another on Rs 25-1-40 per mensem as a temporary measure for the purpose of checking the postings in the ledgers and to see that Bill Collectors post their daily trial balance books regularly and to see that collections agree with the Bill Collectors Books etc

Approved (Sm) This will be continued till the end of the year when ~~this~~ it will be re-examined

(Sd) B S Raghavendra Rao,
President

COPY

B S Raghavendra Rao
PRESIDENT

Office of the President,
City Municipal Council Mysore,
Dated 11th December 1942

References (1) President's memo to P O 21 dated 12th November, 1942 stating that it is necessary to appoint two Examiners to check the postings in the Ledgers in the Revenue Section and to see also that the Bill Collectors post their daily trial balance books regularly and to see that the collections agree with the Bill Collectors' Books etc

(2) President's memo o P O M2-431/42 dated 12th November 1942 stating that a Mutation Register one for each Division should be maintained by the concerned clerks and that a general mutation register for the entire office in which all applications that are received for mutations are entered serially and their disposals noted should be maintained by the Head Accountant

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MEMO

At present the postings of Ledgers are not checked and neither the daily totals nor the trial balances of the Bill Collectors verified with the collections The Auditor is merely checking the collections with the khirdis with the result that when the annual accounts are made considerable differences are found between the collections as per ledgers and as per accounts If these differences are to be avoided the daily postings should be checked and trial balances should be taken out monthly and should be verified with the account figures

2 For this purpose however the staff in the Revenue Sec is absolutely inadequate This staff was sanctioned in the marginally*noted Government Orders The number of ledger accounts that have increased since then are noted below

G O No L 4328-3/M1 13-30-46/ dated 12-12-1936		
Do L 2202-5/M1 31-37-15Ø dated 26-8-1937	1936-37	23,293
	1937-38	23 274
Do L 7514-17/M1 109-35-4/ dated 2-4-1936	1938-39	23 408
	1939-40	23 696
	1940-41	27 703

3 Again a consolidated Mutation Register is not maintained in the office with the result that the disposal of Khata transfer application is not receiving as much attention as is necessary and regular action is also not taken in respect of pouti thakhtha For attending to all this additional staff is necessary

4 I have therefore suggested that for the present two hands one on Rs 40-2-50 and another on Rs 25-1-40 be given as a temporary measure to the Revenue Section to attend to the above There is no use asking the office to do efficient work when the office is undermanned I am convinced that the Revenue Section is really understaffed and this is the one Section that comes most in contact with the public who naturally judge the effciency of the office by the quality of work in this Section

5 Sanction is therefore requested for the creation of two posts one on Rs 40-2-50 and another on Rs 25-1-40 the question of continuance of these being taken up at Budget time next year The extra cost will be met by reappropriation

(Sd) B S Raghavendra Rao
President

COPY
B S Raghavendra
PRESIDENT

No R O M2-431/42

Office of the President
City Municipal Council, Mysore,
Dated 12th November 1942

MEMO

RE MUTATION REGISTER

At present a mutation register is maintained one for each Division by the concerned clerks But there is no single record to show the applications for mutations received in the office and it may just happen that if the clerk concerned 'forgets' to note the mutation in his register or omits to note the particular entry in the mutation register, the mutation is lost sight of It is therefore very essential that the Head Accountant should maintain a register in which all applications received for mutations are entered in serial order and the applications then passed on to the concerned clerks who should give cross references in their registers

As soon as orders of mutation are received or passed the cross references should be made in this mutation register kept by the Head Accountant The monthly pendency as shown by the Head Accountant should be verified by the concerned clerks and the pendency reviewed by the Revenue Officer and copy submitted to me

Again Bill collectors should verify during their rounds if the entries as per our khates are correct and whenever any change is to be made due to sales of property or death of Khatedar they may submit the same to the Revenue Officer who will then initiate mutation proceedings So mutations will be of two types one on application by part and another initiated by the Revenue Officer All these will however find an entry in the mutation register of the Head Clerk referred to above

Again it is seen that in this Municipality there is no prescribed form for applications for mutation This is not satisfactory We may immediately get a copy of the form used in Bangalore and get this printed and all applicants for mutation should should be requested to file the mutation in the prescribed form Where applications are received by post a copy of the printed form should be sent to the party concerned to file it in and he may be told that no notice will be taken of his request unless submitted in this prescribed form If these applications are

serially numbered we will have another check regarding mutation

Further as all documents relating to transfer of immoveable property of value above Rs 100/- are compulsorily registerable as in the case of Survey lands where under the Record of Rights scheme the Sub Registrar sends intimation slips to the Taluk Office concerned we may move Government to instruct the Sub Registrars to send mutation slips to the Municipal Office On receipt of these mutation slips we may cause issue of notices to the parties concerned and if within a fortnight of the issue of notice no objection is received the necessary mutations may be made

It is also a point whether it may not be desirable to have a Sub Registrar if necessary paid for by the Municipality only for registering documents in respect of immoveable properties in Mysore City There may be a separate Sub Registrar in respect of other documents so that the Municipal Office will have a complete record through that Sub Registrar of all transfers of property within the Municipality If necessary we may even provide accommodation for him in our office This will also assist us in preparing the new Patta form regarding which a resolution has already been passed by the Municipal Council A sample of the Patta Form which I had got prepared during the time of the previous Revenue Officer Mr Abdul Gani is sent herewith and the Revenue Officer is requested to work out detailed proposals in the matter immediately

To The Revenue Officer)

(Sd) B S Raghavendra Rao
President

COPY

B S Raghavendra Rao
PRESIDENT

CNR)

G R S App F VI—G 2]

SUBJECT

Diary No of letter replied to

General and Revenue Secretariat

( )

the *193*

Date of issue 19/2/43

Signed by Mr GPR Rao.

May this be —

(i) printed ?

(ii) tested as a standing order

(iii) published in the Gazette English Part ?

(iv) translated ?

(v) placed at the disposal of the press ?

(vi) published in the Gazette Kannada Part ?

Section ML

File No 11-42

Serial No 75

Proceedings of the Government of His Highness the Maharaja of Mysore

Read Letter No ML5 (67)-487/42 dy 29-12-42 from the Addl. Asst. Secl. Mysore stating that the existing estt. attached to the Revenue section of the Asst. Secl. was sanctioned in the year 1936 when the number of Khatas in the Secl. was 23,293, that as the said number has increased to 27,203 owing to the recent expansion of the Asst. by its newly formed extensions, the existing staff is found to be inadequate to attend to the systematic maintenance of accounts as required

Order thereon [illegible]

under the rules, the Meeting have at their meeting held on 23-12-42 approved of the appointment of two examiners in the Revenue Section — one on Rs 140-250 & the other on Rs 251-400/- till the end of June 1943 for checking & posting the ledgers, to see that the Bill Collectors post their daily trial balances books regularly & also to see that the collections agree with the Bill Collectors' books etc and requesting sanction to the appointments referred to above — and adding that the expenditure in this behalf will be met out of the anticipated savings under the head "A II (a) - Mohatarfa Establishment" in the current year's budget of the City Engineer

List of Enclosure

Order No 8292-4 dt 19/2/43

The appointment of two examiners — one on Rs 140 & the other on Rs 250 p.m. temporarily till the end of June 1943. is sanctioned, but the observations

Copied by

Examined by

of the CRB rules should be followed in making the above appointments

To The Chief Engineer, City Engineer, The Comptroller & Solicitor, Law Deptt

WP 0564—CPB—92 500—9 1 39